# PROGRESS THROUGH KNOWLEDGE

#### CENTRE FOR INTERNATIONAL AFFAIRS

### Anna University, Chennai - 600 025, INDIA

#### **Under Graduate – Admission 2018**

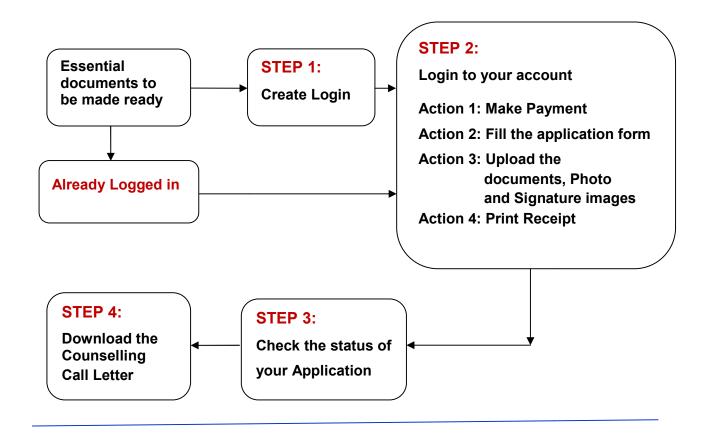
Children of Indian workers in Gulf countries (CIWGC) /
Non- Resident Indians (NRI) /
Foreign Nationals (FN) categories

#### HOW TO FILL THE ONLINE APPLICATION FORM

#### **GENERAL INSTRUCTIONS**

- 1. Candidates are required to apply online through website: https://www.annauniv.edu/cia
- 2. Entries in the application form shall be required to be filled only in English.

#### STEP BY STEP PROCESS TO FILL ONLINE APPLICATION FORM



## Please read the instructions carefully before proceeding to the online application.

- Please read the instructions, procedure and eligibility criteria carefully before you start filling the Online Application Form.
- Keep the following information ready before commencing to fill the online form.
  - ➤ Particulars of the Qualifying Examinations, Birth Certificate, Passport and Visa of the parent.
- Click on the link that applies to your status: Children of Indian workers in Gulf Countries (CIWGC) / Non-Resident Indians (NRI) / Foreign Nationals (FN).
- The Scanned image of the Photograph of the candidate (Image size between 25 KB to 100 KB in JPG format).
- The Scanned image of Signature of the candidate (Image size between 10 KB to 50 KB in JPG format)
- Scanned copy of the required Documents and Certificates (Size between 256 KB to 2 MB in PDF format).
- Please note that your application will be activated only after you have completed the application form with all the required details.
- Do not Refresh / Reload the page while filling the form.
- Registration Fee: 200 USD
  - ❖ The payment can be made by Debit Card / Credit Card.
    - > (Transaction charges for online payment, if any, should be borne by the candidates).
- Applications will be treated as valid only if the corresponding online payment has been made successfully.
- Candidates must strictly follow all the instructions. Filling and submitting false data will lead to rejection of the application.
- Apply early to avoid unexpected network / connectivity issues on the last date.
- Last date for registration of UG programme under FN/NRI/CIWGC:15<sup>th</sup> June 2018.
- Date of Counselling for FN : 21<sup>st</sup> June 2018.
- Date of Counselling for NRI / CIWGC : 22<sup>nd</sup> June 2018.
- For any online application related query, please send email to <a href="mailto:admcia2015@annauniv.edu">admcia2015@annauniv.edu</a>, <a href="mailto:admcia2017@gmail.com">admcia2017@gmail.com</a> Phone: +91 44-2235 8635 / 8631 / 8561.